



# Residency Fair & Specialty Showcase TABLE & LISTING RESERVATION FORM

The 69<sup>th</sup> Annual AMSA Convention & Exposition will include a Residency Fair & Specialty Showcase on Saturday, March 9, 2019 from 4:30pm-7:00pm at the Hyatt Regency Crystal City in Arlington, Virginia. Participating residency programs and specialty organizations can receive a FREE table with two registration badges for program directors and representatives to meet with medical students attending the Fair. Visit [amsaconvention.org](http://amsaconvention.org) for more information.

**Instructions:** To fill in form manually, print form and legibly fill in boxes with pen. To type directly onto form, download form to computer, open PDF from computer, type information into the applicable boxes, and electronically sign. Save completed copy to computer. Send completed form with payment (if applicable) to:

AMSA, Attention: Events, 25050 Riding Plaza, Suite 130, Box 632, Chantilly, VA 20152  
Fax: (703) 620-6445; Email: [sfridy@amsa.org](mailto:sfridy@amsa.org)

Contact Information (to whom and where AMSA should send correspondence)

Organization Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Phone (alt) \_\_\_\_\_

Check all that apply.

- TABLE (free)
- LISTING (\$100) - Organizations that support the AMSA Residency Fair & Specialty Showcase by paying a minimal fee of \$100 will receive a listing in the attendee handout and on the Convention website. Participation in the Fair is not required to receive this listing.

Organization Name \_\_\_\_\_

\_\_\_\_\_

**Terms and Conditions:**

1. Space is reserved and assigned on a first-come, first-served basis.
2. Check in and set up for the Residency Fair & Specialty Showcase will begin at 4:00pm on Saturday, March 9.
3. All registration badges for tabling personnel will include the organization name only. Individual representative names will not be printed on the badges.
4. Each registered Fair personnel:
  - Assumes all risks associated with his/her attendance and participation in all on- and off-site activities that occur during this time and agrees to indemnify and hold harmless AMSA and its governing bodies, officers and employees from all loss, damage or liability arising out of or related to your attendance and participation at this convention
  - Accepts that AMSA has official photographers/videographers for this convention. Photo/video taken may be used in future marketing and training activities for AMSA. By registering, you agree to allow AMSA to use the photographs/video - which may include you - in all media formats worldwide.
5. Representative(s) from the participating organization is/are responsible for delivering and setting up materials for display table.
6. Electricity and an Internet connection are available from the Hyatt Regency Crystal City for an additional charge.

**Method of Payment (check one.)**

Check Enclosed (U.S. currency only, payable to AMSA.)

AmEx  Discover  MasterCard  VISA / Exp. Date \_\_\_\_\_ Amt \_\_\_\_\_

Charge Card # \_\_\_\_\_

Name of Cardholder \_\_\_\_\_

Signature of Cardholder \_\_\_\_\_ Date \_\_\_\_\_

**FOR AMSA USE ONLY**

Recvd \_\_\_\_\_

Confirm Sent \_\_\_\_\_

To A/R \_\_\_\_\_

Invoice \_\_\_\_\_

**Payment:**

Recvd \_\_\_\_\_

Amount \$ \_\_\_\_\_

Type \_\_\_\_\_

160-4535

**Questions or need additional information?**  
Contact Sandy Fridy at [sfridy@amsa.org](mailto:sfridy@amsa.org) or (703) 665-4811.

**Keep a copy of this form for your records.**