

Exhibit Hall Exhibitor Registration Badge & Lunch Ticket Order Form

Hyatt Regency Crystal City, Arlington, VA • April 16-19, 2020 (Exhibits: April 17-18)

Contact Name _____ Title _____

Company or Organization _____

Email _____ Cell Phone _____

Company Name as it is to appear on badge (maximum 25 characters, includes spaces)

Enter Exhibitor Name & Registration Type - Everyone listed below will receive a printed badge and tickets for Friday and Saturday lunches if registration form is received by April 3, 2020. (Photocopy this form to submit additional entries.)

First	Last	Special Requirements <small>Describe any special requirements that we should know in the space below (e.g. medical conditions, wheelchair access, life-threatening allergies, etc.)</small>	Complimentary	Purchased
1			<input type="checkbox"/>	<input type="checkbox"/> \$175
2			<input type="checkbox"/>	<input type="checkbox"/> \$175
3			<input type="checkbox"/>	<input type="checkbox"/> \$175
4			<input type="checkbox"/>	<input type="checkbox"/> \$175
5			<input type="checkbox"/>	<input type="checkbox"/> \$175
Totals			_____	_____

Meal Preference Counts: Please indicate the number of individuals having the following meal preferences from those listed above.

Standard _____ Gluten free _____ Vegan _____ Vegetarian _____

Terms and Conditions

- Exhibiting organizations are required to have an official registered representative in charge of his/her exhibit during exhibit hours.
- All representatives of exhibiting organizations must be registered and wear an official convention badge at all times in the exhibit area.
- Each exhibitor registration includes a Convention badge for admission to the exhibit area and non-ticketed events.
- The amount of complimentary exhibitor registration badges is determined by the size of exhibit space reserved.
- Additional exhibitor registrations are available for purchase at a rate of \$175 each.
- To register exhibit personnel and request lunch tickets, return a completed Exhibitor Registration Form to AMSA on or before April 3, 2020.
- Exhibit personnel who register on or before April 3, 2020 will receive lunch tickets with their registration for the lunch provided on April 17 and April 18 prior to the opening to the Exhibit Hall. After April 3, lunch tickets will not be available, and no lunch tickets will be available onsite.
- Registration badges and lunch tickets ordered on or before April 3 will be available for onsite pick up at the exhibitor registration desk during exhibitor check-in times.
- AMSA is not responsible for illegible handwritten entries, incorrect spellings, or omissions.
- No refunds will be given for cancellations on or after April 3, 2020.
- Each registered exhibitor:
 - Assumes all risks associated with his/her attendance and participation in all on- and off- site activities that occur during this time and agrees to indemnify and hold harmless AMSA and its governing bodies, officers, and employees from all loss, damage, or liability arising out of or related to your attendance and participation at this convention.
 - Accepts that AMSA has official photographers/videographers for this convention. Photo/video taken may be used in future marketing and training activities for AMSA. By registering, you agree to allow AMSA to use the photographs/video - which may include you - in all media formats worldwide.

<p>Method of Payment. Check one.</p> <p><input type="checkbox"/> Credit Card (complete below) <input type="checkbox"/> Check mailed: Date _____ <input type="checkbox"/> Email invoice to _____</p> <p>Card # _____ Exp Date _____ Amount \$ _____</p> <p>Name on Card _____ Signature _____</p>	<p>FOR AMSA USE ONLY</p> <p>Recvd _____</p> <p>Invoice _____</p> <p>Payment: Recvd _____ Amount \$ _____ Type _____</p> <p>160-4520</p>
<p>Send completed form on or before April 3, 2020, one of these ways: Email: echape@amsa.org, Fax: (703) 620-6445 or Mail: AMSA Convention, 1390 Chain Bridge Road, Box A130, McLean, VA 22101</p>	

Keep a copy of this form for your records. If you have questions or need additional information, contact Emilia Chape at echape@amsa.org or (703) 665-4653.